

[Full Name]

[PHONE NUMBER] | [EMAIL ADDRESS] | [LINKEDIN PROFILE URL]
[CITY, STATE/COUNTRY]
[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

RE: Global Business Strategy Director - [Job Reference ID]

Dear [Hiring Manager Name], [Introductory paragraph: Mention the specific role and express interest. Briefly summarize your executive profile, emphasizing your years of experience in international market expansion and cross-functional leadership.] [Second paragraph: Highlight strategic achievements. Focus on how you have previously shaped global roadmaps, managed multi-million dollar budgets, and identified emerging market trends to drive competitive advantage.] [Third paragraph: Quantitative impact. Provide 2-3 bullet points regarding ROI, market share growth, or operational efficiencies achieved through your strategic oversight.] [Fourth paragraph: Alignment with company goals. Explain your understanding of [Company Name]'s current global position and how your vision aligns with their specific expansion or transformation objectives.] [Closing: Reiterate enthusiasm for the role and request a formal interview to discuss how your strategic framework can benefit their global operations.]
Sincerely,

[Signature Field]

[Full Name]