

**[Your Full Name]**

[Address / City, State]

[Phone Number] | [Email Address]

[LinkedIn Profile / GitHub / Portfolio URL]

[Date]

[Hiring Manager Name]

[Title, e.g., Head of AI Research]

[Company/Institution Name]

[Company Address]

Dear [Hiring Manager Name/Search Committee],

I am writing to express my strong interest in the **Natural Language Processing Researcher** position at [Company/Institution Name]. With a [Degree, e.g., PhD/MS] in Computer Science and a research focus on [Specific Area, e.g., Large Language Models, Low-resource MT, or Semantics], I have developed the technical rigor and innovative mindset necessary to contribute to your team's objectives.

During my time at [Previous Institution/Company], I led research initiatives centered on [Briefly mention a key project or publication]. My work resulted in [Mention a specific outcome: e.g., a 15% increase in BLEU scores, a paper at ACL/EMNLP/NAACL, or a patented algorithm]. I am particularly adept at [Skill 1: e.g., PyTorch/TensorFlow development], [Skill 2: e.g., designing novel attention mechanisms], and [Skill 3: e.g., scaling distributed training on large datasets].

I have long admired [Company/Institution Name]'s work in [Specific project or research paper by the company]. My background in [Sub-field] aligns directly with your mission to [Company Goal]. I am eager to apply my expertise in [Technical Area] to solve the complex linguistic challenges currently being addressed by your research group.

Thank you for your time and consideration. I look forward to the possibility of discussing how my research background and technical skills can benefit the ongoing innovations at [Company/Institution Name].

Sincerely,

[Your Signature]

[Your Printed Name]