

[Your Full Name]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title, e.g., CEO or Chairman of Search Committee]
[Organization Name]
[Organization Address]

RE: CHIEF RISK OFFICER (CRO) APPLICATION

Dear [Name/Search Committee],

[Opening paragraph: Introduce your executive background, total years of experience in enterprise risk management (ERM), and your primary interest in this specific organization's risk culture and strategic goals.]

[Second paragraph: Highlight your expertise in regulatory compliance, capital adequacy, and board-level reporting. Quantify achievements regarding the mitigation of financial, operational, or reputational risks.]

[Third paragraph: Discuss your leadership philosophy. Detail your experience building cross-functional risk frameworks and your ability to balance risk appetite with business growth and innovation.]

[Closing paragraph: Reiterate your value proposition. State your readiness to lead the organization through complex volatile markets and request a formal interview.]

Sincerely,

[Your Signature]
[Your Printed Name]