

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Chairman/Board of Directors Search Committee]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Name of Contact Person or Board Member],

Re: Chief Executive Officer Candidacy

[Introductory paragraph: State your interest in the CEO position. Briefly mention your years of executive experience in the logistics and supply chain sector and your track record of driving organizational growth and operational excellence.]

[Second paragraph: Highlight high-level strategic achievements. Discuss your experience in global network optimization, scaling complex operations, or leading digital transformations/automation within the logistics industry.]

[Third paragraph: Focus on financial stewardship and leadership. Detail your success in P&L management, stakeholder relations, and building high-performance executive teams to capture market share.]

[Fourth paragraph: Align your vision with the company's specific goals. Mention how your expertise in [specific niche like 3PL, Last-Mile, or Freight Forwarding] will solve current challenges or leverage upcoming market opportunities.]

I look forward to discussing how my leadership can steer [Company Name] toward its next phase of global expansion and operational profitability.

Sincerely,

[Signature]

[Your Full Name]