

[Your Full Name]

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[Your Address]

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[City, State, Zip Code]

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[Phone Number]

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[Email Address]

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[Date]

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[Hiring Manager Name]

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[Agency Name]

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[Agency Address]

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[City, State, Zip Code]

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Dear [Hiring Manager Last Name],

I am writing to express my strong interest in the Home Health Occupational Therapy Assistant position at [Agency Name]. As a Certified Occupational Therapy Assistant (COTA) with [Number] years of experience, I am dedicated to providing high-quality, patient-centered care within the home environment.

In my previous roles, I have developed expertise in implementing individualized treatment plans, educating caregivers, and utilizing adaptive equipment to improve patient independence. I am particularly skilled at:

- Conducting home safety assessments and suggesting environmental modifications.
- Documenting patient progress in compliance with Medicare and Medicaid guidelines.
- Collaborating with Occupational Therapists to adjust interventions based on patient response.
- Managing a flexible schedule and traveling efficiently between patient residences.

I am drawn to [Agency Name] because of your reputation for [Specific Agency Strength or Mission]. I am confident that my clinical skills and compassionate approach to home-based rehabilitation will be an asset to your therapy team and the patients you serve.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my background aligns with the needs of your agency.

Sincerely,

[Signature]

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[Your Printed Name]

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