

[Full Name]

[Street Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[LinkedIn Profile/GitHub/Portfolio Link]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

Re: Application for [Specific Job Title/Reference Number]

Dear [Hiring Manager Name or "Hiring Committee"],

I am writing to formally express my interest in the [Position Name] role at [Company Name], as advertised on [Platform]. Having recently completed my [Degree Name, e.g., Bachelor of Science in Cybersecurity] from [University Name], I am eager to apply my academic foundation in threat analysis, network security, and risk management to your esteemed information security team.

During my academic career, I developed a deep understanding of [Key Area 1, e.g., Cryptography], [Key Area 2, e.g., Penetration Testing], and [Key Area 3, e.g., GRC Frameworks]. My capstone project involved [Briefly describe a technical project or thesis], where I successfully [Mention a specific achievement or tool used, e.g., implemented a secure firewall configuration or identified vulnerabilities in a simulated environment]. This experience solidified my ability to navigate complex security challenges and think critically under pressure.

In addition to my technical coursework, I have earned [Certifications, e.g., CompTIA Security+, CCNA] and gained hands-on experience through [Internships/Labs/CTF Competitions]. At [Previous Internship or Organization], I assisted in [Task, e.g., monitoring SIEM alerts and performing incident response], which allowed me to translate theoretical knowledge into practical defensive strategies. I am particularly drawn to [Company Name] because of your recent initiatives in [Specific Company Achievement or Industry Focus].

I am a proactive learner, committed to staying current with the evolving threat landscape. I am confident that my technical proficiency, combined with my dedication to data integrity and confidentiality, makes me a strong candidate for this position. I look forward to the possibility of discussing how my skills can contribute to the continued security of [Company Name].

Thank you for your time and consideration.

Sincerely,

[Full Name]