

**[Your Full Name]**

[Address, City, State, Zip Code]

[Phone Number]

[Email Address]

[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

Dear [Hiring Manager Name],

I am writing to express my enthusiastic interest in the Junior Environmental Compliance Consultant position at [Company Name], as advertised on [Platform/Company Website]. With a [Degree Type] in [Field of Study, e.g., Environmental Science/Engineering] and a foundational understanding of [Specific Regulations, e.g., EPA, NEPA, or Clean Air Act], I am eager to contribute to your team's reputation for excellence in regulatory advisory services.

During my academic studies and [relevant internship/previous experience], I developed a keen eye for detail and a rigorous approach to data analysis. I successfully [mention a key achievement, e.g., assisted in conducting Phase I Environmental Site Assessments or drafted compliance reports for industrial clients]. These experiences have equipped me with the technical writing skills and field-sampling techniques necessary to support [Company Name]'s diverse portfolio of projects.

I am particularly drawn to [Company Name] because of your recent work on [Specific Project or Company Value]. I am confident that my ability to interpret complex environmental statutes, combined with my proficiency in [Relevant Software, e.g., GIS, AutoCAD, or Excel], will allow me to provide immediate value to your consultancy. I am a proactive communicator who thrives in fast-paced environments and is committed to ensuring clients meet their sustainability and legal obligations.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background in environmental compliance and my dedication to professional growth align with the goals of [Company Name].

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]