

[Your Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile URL]

[Current Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],
Re: Application for Entry Level Carbon Management Consultant Position

I am writing to express my enthusiastic interest in the Carbon Management Consultant position at [Company Name]. As a recent graduate with a [Degree Title] in [Major, e.g., Environmental Science/Sustainability], I have developed a strong foundational understanding of GHG accounting, lifecycle assessments, and climate policy frameworks. I am eager to apply my analytical skills to help [Company Name]'s clients navigate their transition to a low-carbon economy.

During my academic career, I focused on [Specific Relevant Coursework or Project]. For my capstone project, I [Briefly describe a relevant project, e.g., calculated the carbon footprint of a local organization], where I gained hands-on experience using [Specific Tools/Software, e.g., Excel, GaBi, or SimaPro] and adhering to the [GHG Protocol or ISO 14064]. This experience sharpened my ability to interpret complex data sets and translate technical environmental metrics into actionable insights.

I am particularly drawn to [Company Name] because of your recent work on [Mention a specific company project or value]. My background in [Specific Skill, e.g., regulatory compliance or renewable energy markets] aligns with your mission to provide data-driven decarbonization strategies. I am a detail-oriented problem solver committed to staying abreast of evolving carbon disclosure standards like TCFD and CDP.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my technical skills and passion for sustainability can contribute to the success of your consultancy team.

Sincerely,

[Your Name]