

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager Name],

I am writing to express my interest in the Junior Financial Services Account Manager position at [Company Name], as advertised on [Platform where you found the job]. With a solid foundation in [Your Major/Field of Study] and a commitment to delivering exceptional client service within the financial sector, I am eager to contribute to your account management team.

During my [Time Period] at [Previous Company/Internship], I developed key skills in relationship management and financial analysis. I successfully [Action/Result, e.g., assisted in managing a portfolio of X clients], which resulted in [Outcome, e.g., a 10% increase in client retention]. My ability to translate complex financial data into actionable insights for clients has been a hallmark of my early career.

[Company Name]'s reputation for [Specific Company Value or Recent Achievement] aligns perfectly with my professional goals. I am particularly drawn to this role because of [Specific reason you want to work for this company]. I am confident that my proficiency in [Software/Tool, e.g., Salesforce or Bloomberg Terminal] and my dedication to regulatory compliance will allow me to provide immediate value to your clients.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my background and enthusiasm for financial services can support the continued growth of [Company Name].

Sincerely,

[Your Signature (if sending by mail)]
[Your Printed Name]