

[Your Full Name]
[Your Address]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Job Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my enthusiastic interest in the **[Position Title, e.g., Logistics Intern]** at **[Company Name]**, as advertised on **[Platform/Referral]**. As a **[Year of Study]** student majoring in **[Major, e.g., Supply Chain Management]** at **[University Name]**, I have developed a strong foundation in global distribution, inventory management, and operational efficiency.

During my academic coursework, I have completed projects focused on **[Specific Skill or Topic, e.g., optimizing last-mile delivery routes or warehouse layout design]**. I am particularly drawn to **[Company Name]** because of your recent initiatives in **[Specific Company Achievement or Industry Focus]**. I am eager to apply my analytical skills and proficiency in **[Relevant Software, e.g., Excel, SAP, or ERP systems]** to help your team streamline logistical workflows.

In addition to my technical knowledge, my experience in **[Previous Role or Volunteer Work]** has honed my ability to solve problems under pressure and communicate effectively across diverse teams. I am a detail-oriented individual committed to ensuring accuracy in shipment tracking and data entry, which I understand is vital for maintaining **[Company Name]**'s reputation for reliability.

Thank you for your time and consideration. I am looking forward to the possibility of discussing how my background and passion for supply chain logistics can contribute to the continued success of your operations team.

Sincerely,

[Your Name]