

**[Your Full Name]**

[Your Phone Number] | [Your Email Address]

[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]

[Job Title]

[Nonprofit Organization Name]

[Organization Address]

Dear [Hiring Manager Name or Search Committee],

I am writing to express my enthusiastic interest in the [Job Title] internship at [Organization Name], as advertised on [Platform where you found the listing]. As a current [Student/Recent Graduate] in [Field of Study] with a deep commitment to the arts and community engagement, I have long admired [Organization Name]'s dedication to [mention a specific project, mission, or value of the nonprofit].

During my time at [University/Previous Experience], I developed skills in [Skill 1, e.g., Gallery Management] and [Skill 2, e.g., Grant Writing Research]. For instance, when I [describe a specific achievement or relevant project], I was able to [describe the positive result or impact]. My background in [relevant subject matter] aligns perfectly with your current initiatives in [mention a specific program the nonprofit runs].

What draws me specifically to [Organization Name] is your unique approach to [mention a specific artistic or cultural niche]. I am particularly impressed by [mention a recent exhibition, performance, or outreach program]. I am eager to contribute my [specific skill, e.g., social media storytelling or event coordination] to help further your mission of [mention nonprofit's mission statement].

I would welcome the opportunity to discuss how my passion for the arts and my technical skills can support the team at [Organization Name]. Thank you for your time and for the work you do for our cultural community.

Sincerely,

[Your Signature]

[Your Printed Name]