

[Your Full Name]

[Your Address]

[Phone Number]

[Email Address]

[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]

[Title]

[Healthcare Organization/Agency Name]

[Organization Address]

Dear [Hiring Manager Name],

I am writing to express my enthusiastic interest in the **Healthcare Public Relations Coordinator** position at [Organization Name], as advertised on [Platform Name]. Having recently graduated with a degree in [Your Degree, e.g., Communications/Public Relations] and a strong passion for healthcare advocacy, I am eager to contribute to the communication strategies of a leading health institution.

During my internship at [Previous Internship/Organization Name], I developed a keen understanding of translating complex medical information into accessible content for the general public. I assisted in [Specific Task, e.g., drafting press releases for clinical trial milestones] and managed social media engagement for [Specific Health Awareness Campaign]. These experiences have equipped me with the ability to maintain brand consistency while navigating the unique regulatory sensitivities of the healthcare sector.

My academic background in [Related Coursework, e.g., Health Literacy or Crisis Communication] has provided me with a solid foundation in media relations and stakeholder engagement. I am particularly drawn to [Organization Name] because of your recent work on [Specific Campaign or Initiative], and I am confident that my strong writing skills and detail-oriented approach would be an asset to your PR team.

I welcome the opportunity to discuss how my skills in media monitoring, content creation, and project coordination can support the goals of [Organization Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]