

[Your Full Name]  
[Your Address]  
[Phone Number]  
[Email Address]  
[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]  
[Title]  
[Entertainment Company Name]  
[Company Address]

Dear [Hiring Manager Name or "PR Hiring Team"],

I am writing to express my enthusiastic interest in the **PR Coordinator** position at [Company Name]. As a recent graduate with a degree in [Your Major] and a deep passion for the entertainment industry, I have closely followed [Company Name]'s recent campaigns for [mention a specific project or talent] and admire your approach to [mention a specific PR strategy or brand voice].

During my previous internship at [Previous Company/Internship], I developed a foundational understanding of the fast-paced entertainment landscape. I gained hands-on experience in drafting press releases, managing media lists via [mention software like Cision or Muck Rack], and coordinating logistics for [red carpet events/junkets/screenings]. These experiences sharpened my ability to multitask under tight deadlines and maintain a high level of discretion while working with high-profile clientele.

My core strengths include:

- **Media Relations:** Researching and identifying key influencers and journalists across digital and traditional platforms.
- **Content Creation:** Drafting compelling pitches and social media copy that align with specific brand identities.
- **Organizational Support:** Tracking daily press clippings and managing administrative schedules to ensure seamless campaign execution.

I am eager to bring my proactive attitude and commitment to excellence to the [Company Name] communications team. I am confident that my background in [specific skill or niche] and my dedication to storytelling make me a strong candidate for this entry-level role.

Thank you for your time and consideration. I look forward to the possibility of discussing how my skills can contribute to the continued success of your upcoming projects.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]