

[Your Full Name]
[Your Address]
[Phone Number] | [Email Address]
[LinkedIn Profile / Portfolio Link]

[Date]

[Hiring Manager Name or Search Committee]
[Department Name]
[Organization/University Name]
[Address]

Dear [Mr./Ms./Mx./Dr.] [Last Name],

I am writing to express my strong interest in the **[Title of Internship]** position at **[Organization Name]**, as advertised on **[Source of Advertisement]**. As a **[Year]** student pursuing a degree in **[Your Major, e.g., Environmental Science, Ecology, or Biology]** at **[Your University]**, I have developed a deep commitment to **[Specific Field of Interest, e.g., carbon sequestration, water quality, or urban biodiversity]**.

Throughout my academic career, I have gained technical proficiency in **[List Relevant Skills, e.g., GIS mapping, soil sampling, or statistical analysis using R]**. During my recent **[Coursework/Previous Project]**, I conducted research on **[Briefly Describe a Relevant Project]**, which resulted in **[Mention a Result or Skill Gained]**. I am particularly drawn to your team's work on **[Specific Project or Research Area of the Organization]** because it aligns with my professional goal of contributing to evidence-based environmental solutions.

Beyond my technical background, I am highly organized and experienced in **[Soft Skill, e.g., field-work logistics or collaborative data entry]**. I am eager to apply my analytical skills to support your research objectives and gain hands-on experience in a professional laboratory/field setting.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my background and enthusiasm for environmental stewardship can benefit **[Organization Name]**.

Sincerely,

[Your Signature (if sending by mail)]
[Your Typed Name]