

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Practice Name]
[Office Address]
[City, State, Zip Code]

Dear [Hiring Manager Name or Hiring Committee],

I am writing to express my strong interest in the Entry-Level Dermatology Medical Assistant position at [Practice Name], as advertised on [Platform where you found the job]. As a recent graduate of [Medical Assistant Program/Relevant Degree] with a passion for clinical skincare and patient wellness, I am eager to contribute to your team's reputation for excellence in dermatological care.

During my clinical externship at [Location of Externship], I gained hands-on experience in a fast-paced environment. I am proficient in [mention 2-3 skills, e.g., rooming patients, recording medical histories, and assisting with minor surgical procedures]. I have developed a keen eye for detail and a commitment to maintaining sterile environments, which I know are critical during biopsies and cosmetic procedures.

What draws me to [Practice Name] specifically is your focus on [mention a specific clinic focus, e.g., MOHS surgery, acne treatments, or pediatric dermatology]. I am a quick learner, HIPAA-compliant, and dedicated to providing a compassionate patient experience from intake to discharge.

I have enclosed my resume for your review and welcome the opportunity to discuss how my clinical training and enthusiasm for dermatology can benefit your practice. Thank you for your time and consideration.

Sincerely,

[Your Signature]
[Your Printed Name]