

[Your Full Name]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name or "Hiring Committee"],

I am writing to express my enthusiastic interest in the **[Job Title]** position at **[Company Name]**. Having established a successful foundation in **[Previous Industry/Field]**, I am now pivoting my career toward **[New Industry/Field]** and am eager to apply my transferable skills to help your team achieve its goals.

Throughout my previous experience in **[Former Role]**, I developed core competencies in **[Skill 1]** and **[Skill 2]** that directly align with the requirements of this entry-level role. Specifically, my ability to **[mention a specific achievement or task]** demonstrates my readiness to tackle the challenges of **[New Field]**. I have recently complemented this experience by **[mention relevant certification, course, or self-study]** to ensure my technical knowledge is current.

What draws me to **[Company Name]** is your reputation for **[mention a specific company value, project, or trait]**. I am a disciplined, fast learner who brings the maturity of a seasoned professional with the fresh perspective and energy of someone new to the field. I am confident that my background in **[Old Field]** provides me with a unique problem-solving lens that will benefit your **[Specific Department]**.

I would welcome the opportunity to discuss how my transition and dedication can contribute to the continued success of **[Company Name]**. Thank you for your time and for considering my application.

Sincerely,

[Your Name]