

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile / Portfolio Link]

[Date]

[Hiring Manager Name]
[Job Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my enthusiastic interest in the **[Job Title]** position at **[Company Name]**. As a recent **[Degree/Certification]** graduate from **[Academic Institution]**, I have spent my academic career developing a robust foundation in **[Key Skill 1]** and **[Key Skill 2]**, and I am eager to evolve these competencies within a professional environment known for **[Company Achievement or Value]**.

Throughout my studies and **[Internship/Project/Volunteer Work]**, I have consistently demonstrated an ability to **[Action Verb]** complex challenges. For instance, during my time as a **[Previous Role/Student Role]**, I successfully **[Describe a specific achievement or project result]**. This experience not only honed my technical proficiency in **[Tool/Software/Methodology]** but also solidified my commitment to continuous professional growth and excellence.

What excites me most about joining **[Company Name]** is your reputation for **[Specific Industry Innovation or Culture Aspect]**. I am looking for a role where I can transition my academic success into tangible professional contributions. My background has prepared me to be an adaptable, fast-learning, and collaborative team member who is ready to contribute to your upcoming goals regarding **[Mention a specific company goal or department need]**.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my fresh perspective and dedication to professional evolution can support the continued success of **[Company Name]**.

Sincerely,

[Your Name]