

*[Applicant Name]*

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*[Home Institution/University]*

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*[Mailing Address]*

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*[Email Address]*

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*[Phone Number]*

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*[Date]*

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*[Host Professor Name]*

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*[Department/College]*

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*[Host University Name]*

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*[Host University Address]*

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**Re: Application for International Visiting Scholar Appointment**

Dear *[Professor/Dean Last Name]*,

I am writing to formally express my interest in joining the *[Department Name]* at *[Host University]* as a Visiting Scholar for the period of *[Start Date]* to *[End Date]*. As a *[Current Position/Title]* at *[Home Institution]*, I have followed your department's work in *[Specific Research Field]* with great interest.

My current research focuses on *[Brief Research Summary]*. During my proposed stay at *[Host University]*, I intend to conduct research titled "*[Project Title]*." I am particularly interested in collaborating with *[Name of Faculty Member]* because of their expertise in *[Specific Area of Expertise]*.

During my appointment, I aim to achieve the following objectives:

- *[Objective 1]*
- *[Objective 2]*
- *[Objective 3]*

I am prepared to provide my own funding through *[Funding Source/Scholarship Name]* to cover all travel, insurance, and living expenses for the duration of my visit. I am eager to contribute to the academic community at *[Host University]* by participating in seminars, workshops, and potentially presenting my findings to your faculty and students.

Attached to this application, you will find my Curriculum Vitae, Research Plan, and *[Any other required documents]*. Thank you for your time and consideration of my application.

Sincerely,

*[Signature]*

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*[Printed Name]*