

[Your Full Name]  
[Your Address]  
[Your Email Address]  
[Your Phone Number]  
[Date]

[Recipient Name/Admissions Committee]  
[Study Abroad Office / Department Name]  
[Host University/Organization Name]  
[Host University Address]

Dear [Title and Last Name or Admissions Committee],

**Subject: Application for [Semester/Year] Study Abroad Program - [Your Home University]**

I am writing to formally express my interest in participating in the [Program Name] at [Host University] for the [Fall/Spring] [Year] semester. As a [Year of Study] student majoring in [Your Major] at [Home University], I have long admired [Host University]'s reputation for [mention a specific academic strength or cultural aspect].

My primary motivation for choosing [Host University] is [Specific Academic Reason, e.g., a particular course, faculty member, or research facility]. I believe that studying in [City/Country] will provide a unique perspective on [Subject Matter] that is unavailable in my home curriculum. Specifically, I am eager to enroll in [Course Name 1] and [Course Name 2] to complement my current degree progress.

Beyond academics, I am committed to cultural immersion and global citizenship. During my time in [Country], I intend to [mention a personal goal, e.g., improve language skills, join a specific student organization, or volunteer]. I am confident that my background in [relevant skill or past experience] has prepared me for the challenges of adapting to a new cultural and academic environment.

Thank you for considering my application. I look forward to the possibility of contributing to the diverse student body at [Host University] and sharing my experiences upon returning to [Home University].

Sincerely,

[Your Signature (if sending by mail)]  
[Your Printed Name]