

[Your Full Name]
[Your Current University]
[Your Major/Field of Study]
[Your Email Address]
[Your Phone Number]

[Date]

[Professor/Principal Investigator Name]
[Department Name]
[Host Institution/University Name]
[City, Country]

Subject: Application for International Research Exchange Student Position - [Your Name]

Dear Professor [Last Name],

I am writing to express my strong interest in joining your research group as an international exchange student for the [Semester/Year] term. Currently a [Year of Study] student at [Your Home University] specializing in [Your Major], I have followed your work regarding [Specific Research Topic] and am eager to contribute to your ongoing projects.

My academic background has provided me with a solid foundation in [List 2-3 Relevant Skills or Subjects]. Specifically, I have completed research work on [Brief Description of Previous Project/Thesis], where I developed proficiency in [Specific Technique or Software]. I believe that my experience with [Specific Skill] would allow me to be a productive member of your team at [Host Institution].

The prospect of conducting research at [Host Institution] is particularly appealing because of [Reason for choosing this specific lab or country]. I am confident that this exchange would not only allow me to contribute to your research goals but also provide me with invaluable international perspectives in the field of [Your Field].

Attached to this letter are my curriculum vitae, academic transcripts, and [Any other required documents]. Thank you for your time and for considering my application. I look forward to the possibility of discussing how I might contribute to your research team.

Sincerely,

[Your Signature (if sending by post)]

[Your Printed Name]