

[Your Full Name]

[Street Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Scholarship Committee Name]

[University/Organization Name]

[Office Address]

[City, State, Zip Code]

Dear [Name of Coordinator or Selection Committee],

Subject: Application for [Name of Merit-Based Scholarship] - [Study Abroad Program Name]

[Introduction: State your current major, year of study, and the specific study abroad program and host institution you have been accepted to or are applying for. Express your strong interest in the merit scholarship.]

[Academic Excellence: Detail your current GPA and relevant academic achievements. Highlight specific coursework, research projects, or honors that demonstrate your dedication to your field of study.]

[Program Alignment: Explain why this specific destination and institution are vital for your academic growth. Connect the program's curriculum to your long-term career goals and explain how this experience will enhance your professional profile.]

[Leadership and Extracurriculars: Describe your involvement in campus leadership, community service, or relevant internships. Provide evidence of how you have applied your skills outside the classroom.]

[Conclusion: Summarize how the scholarship will enable you to represent your home institution abroad. Thank the committee for their time and consideration of your academic record.]

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]