

[Your Full Name]

[Street Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Hiring Manager Name]

[Title]

[Diagnostic Laboratory Name]

[Laboratory Address]

[City, State, Zip Code]

Dear [Mr./Ms./Dr.] [Last Name],

I am writing to express my strong interest in the Diagnostic Testing Lab Manager position at [Laboratory Name]. With a solid background in clinical laboratory science and [Number] years of experience in laboratory supervision, I am confident in my ability to lead your technical team while maintaining the highest standards of diagnostic accuracy and regulatory compliance.

In my previous role at [Current/Previous Organization], I successfully managed daily operations for a high-volume diagnostic department. My key achievements include [Briefly mention a specific achievement, such as improving TAT, passing a CAP/CLIA inspection, or implementing a new LIS]. I am deeply committed to ensuring that all laboratory processes adhere to stringent safety protocols and quality control measures.

I possess extensive experience in [Mention specific technical areas, e.g., Molecular Diagnostics, Hematology, or Immunology] and a proven track record of managing personnel, budgets, and complex equipment maintenance schedules. I am eager to bring my expertise in operational efficiency and team leadership to [Laboratory Name] to help support your mission of providing exceptional patient care.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my management style and technical background align with the needs of your diagnostic facility.

Sincerely,

[Your Signature]

[Your Printed Name]