

[Your Full Name]

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [Portfolio/GitHub Link]

[City, State, Zip Code]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

RE: Application for Structural Engineering Internship - [Job ID #]

Dear [Hiring Manager Name or "Selection Committee"],

I am writing to express my interest in the Structural Engineering Internship at [Company Name] for the [Season/Year] term. As a [Year, e.g., Junior/Senior] student pursuing a [B.S./M.S.] in Civil Engineering with a concentration in Structural Engineering at [University Name], I have followed [Company Name]'s work on [Project Name or Industry Sector] and admire your approach to [specific engineering challenge or value].

My academic background has provided me with a strong foundation in structural analysis, steel and concrete design, and materials science. During my coursework, I have gained proficiency in industry-standard software including [AutoCAD/Revit/SAP2000/RISA-3D]. Notably, in my [Course Name/Project Name], I [briefly describe a relevant project achievement, e.g., designed a multi-story frame ensuring compliance with ASCE 7-22 load requirements].

Beyond technical skills, I bring practical experience from [Previous Internship or Relevant Extracurricular, e.g., ASCE Concrete Canoe/Steel Bridge Team]. This experience taught me how to collaborate within a multidisciplinary team and solve complex problems under tight deadlines. I am eager to apply my analytical mindset and commitment to structural integrity to help the team at [Company Name] deliver safe and innovative solutions.

I have enclosed my resume for your review and would welcome the opportunity to discuss how my technical skills and enthusiasm for structural design can contribute to your current projects. Thank you for your time and consideration.

Sincerely,

[Your Signature (if sending by mail)]

[Your Full Name]