

[Your Full Name]
[Address Line 1]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]
[Job Title]
[Company Name]
[Company Address]

RE: Application for [Job Title] - [Reference Number]

Dear [Mr./Ms./Mx. Last Name],

[First Paragraph: State the specific Marine Structural Engineering position you are applying for and how you discovered the opening. Briefly mention your current professional status and your primary area of expertise, such as offshore structures, naval architecture, or coastal infrastructure.]

[Second Paragraph: Detail your technical qualifications. Mention your proficiency in structural analysis software (e.g., SACS, ANSYS, SESAM, or Rhino/Orca3D). Discuss your experience with industry standards such as API, ABS, DNV, or AISC codes. Highlight a specific project involving hull integrity, mooring systems, or subsea structures.]

[Third Paragraph: Focus on your practical experience and problem-solving skills. Describe your involvement in the full project lifecycle, from initial FEED studies to shipyard fabrication or offshore installation oversight. Mention any experience with hydrostatics, fatigue analysis, or corrosion protection systems.]

[Fourth Paragraph: Explain why you are interested in [Company Name] specifically. Align your career goals with their recent projects or their reputation in the maritime industry. Reiterate how your technical background will contribute to the safety and efficiency of their marine assets.]

[Closing Paragraph: Express your desire for an interview to discuss how your structural engineering skills can benefit the team. Mention that your resume and relevant certifications are attached.]

Sincerely,

[Your Signature (if sending by mail)]
[Your Printed Name]