

[Full Name]
[Current Academic Title]
[Department/Faculty]
[University Name]
[Email Address] | [Phone Number]
[LinkedIn Profile/Professional Website]

[Date]

[Chairperson Name/Search Committee Chair]
[Search Committee - Senior Lecturer in Business/Specific Discipline]
[Faculty of Business/School of Management]
[University Name]
[University Address]

Dear Members of the Search Committee,

I am writing to formally express my interest in the Senior Lecturer position within the [Specific Department] at [University Name], as advertised on [Platform]. With a [Ph.D./DBA] in [Specific Field] and over [Number] years of experience in higher education, I have developed a robust portfolio combining pedagogical excellence, industry-aligned research, and academic leadership.

In my current role at [Current Institution], I have led core modules in [Subject A] and [Subject B] at both undergraduate and postgraduate levels. My teaching philosophy focuses on [Teaching Philosophy Focus, e.g., case-based learning or digital transformation], ensuring that business theory is grounded in contemporary global practice. I have consistently received student evaluation scores of [X%] and have been recognized for [Specific Teaching Achievement/Award].

My research agenda focuses on [Research Area], with recent publications in [Journal Name] and [Journal Name]. I am particularly interested in how my work regarding [Specific Topic] aligns with the [University Name]'s research center for [Center Name]. Beyond the classroom, I have demonstrated senior-level administrative capability through my roles as [Module Leader/Program Coordinator/Committee Chair], where I successfully [Significant Contribution, e.g., overhauled curriculum or secured external accreditation].

I am drawn to [University Name] because of its reputation for [Specific University Strength] and its commitment to [Strategic Goal]. I am confident that my experience in bridging the gap between academic theory and industry application will allow me to make immediate contributions to the Faculty of Business.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background in [Specialty] can support the academic mission of [University Name].

Sincerely,

[Handwritten Signature Logo/Space]

[Full Name]