

[Your Name/Principal Investigator]

[Your Institution/Department]

[Mailing Address]

[Email Address]

[Phone Number]

[Date]

[Grant Selection Committee Name]

[Funding Agency/Organization Name]

[Agency Address]

RE: Letter of Intent for [Grant Program Name/Reference Number]

Dear *[Contact Person or Committee]*,

I am writing to formally submit our research proposal titled "*[Project Title]*" for consideration for the *[Grant Name]*. Our research team at *[Institution]* aims to investigate *[Brief description of STEM educational gap or problem]*.

The objective of this study is to *[Primary Research Goal]* by utilizing *[Methodology/Pedagogical Approach]*. We anticipate that this research will contribute to the field of STEM education by *[Expected Impact or Innovation]*, specifically addressing the needs of *[Target Student Population/Demographic]*.

Our interdisciplinary team brings expertise in *[List Key Disciplines, e.g., Mathematics, Educational Psychology]*. We have secured necessary partnerships with *[Partner Schools/Industry Collaborators]* to ensure the scalability and practical application of our findings. This project aligns with the *[Agency Name]* mission to foster *[Mention specific agency priority, e.g., diversity in engineering/K-12 literacy]*.

Thank you for your time and consideration of our proposal. We look forward to the possibility of advancing STEM education through your support.

Sincerely,

[Signature]

[Typed Name]

[Title/Rank]