

[Your Name]
[Your Academic Title/Affiliation]
[Department]
[University/Institution]
[Email Address]
[Phone Number]

[Date]

[Grant Coordinator Name/Committee Chair]
[Name of Funding Agency/Foundation]
[Street Address]
[City, State, Zip Code]

RE: APPLICATION FOR [EXACT NAME OF GRANT/FELLOWSHIP]

Dear Members of the [Grant Name] Selection Committee,

It is my pleasure to submit this proposal for the [Name of Grant] to support my research project titled, "[Title of Research Project]." As a [Position/Doctoral Candidate] specializing in [Field of Study], my work investigates [Primary Research Question/Theme]. This project aligns with the [Funding Organization]'s mission to support [Specific Area of Humanities].

My research addresses [Specific Problem or Gap in Scholarship]. By utilizing [Primary Archives, Methodologies, or Theoretical Frameworks], I aim to demonstrate [Core Argument]. Preliminary findings suggest that [Brief Statement of Significance]. This study is particularly timely given [Current Academic or Cultural Context].

The requested funding will be utilized over the course of [Time Period] to facilitate [Specific Activity: e.g., archival research in location, acquisition of materials, or completion of a manuscript]. This support is vital for the successful completion of [Specific Deliverable: e.g., a monograph, peer-reviewed article series, or digital humanities portal].

Enclosed are the required application materials, including my research statement, curriculum vitae, and project budget. Thank you for your time and for your consideration of my application. I look forward to the possibility of furthering this research with your support.

Sincerely,

[Your Signature]

[Your Printed Name]