

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile/Portfolio Link]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title]
[Organization Name]
[Company Address]

Dear [Hiring Manager Name/Search Committee],

I am writing to express my enthusiastic interest in the **[Job Title, e.g., Senior Medical Writer]** position at **[Company Name]**, as advertised on **[Platform/Source]**. With a background in **[Your Degree/Scientific Field]** and **[Number]** years of experience translating complex clinical data into engaging editorial content, I am confident in my ability to contribute to your editorial team's success.

In my current role at **[Current/Previous Employer]**, I have specialized in developing content for **[Target Audience, e.g., HCPs, Patients, or Regulatory Bodies]**. My expertise lies in **[Specific Therapeutic Area or Medical Format]**. Notably, I led a project that **[Brief accomplishment involving metrics or quality improvement]**. I am highly proficient in AMA style, clinical trial interpretation, and navigating the **[Specific Regulatory Framework, e.g., MLR/legal review]** process.

What draws me to **[Company Name]** is your commitment to **[Specific Company Value or Recent Project]**. My editorial philosophy centers on scientific integrity and narrative clarity, ensuring that technical information remains accessible without losing its clinical nuance. I am eager to bring my skills in **[Skill 1]**, **[Skill 2]**, and editorial strategy to your publication pipeline.

Thank you for your time and consideration. I have attached my resume and portfolio for your review. I look forward to the possibility of discussing how my medical writing expertise can support the editorial goals of **[Company Name]**.

Sincerely,

[Your Signature]
[Your Printed Name]