

[Your Full Name]
[Portfolio URL / LinkedIn Profile]
[Phone Number] | [Email Address]

[Date]

[Hiring Manager Name]
[Title, e.g., Editor-in-Chief]
[Magazine Name]
[Office Address]

Dear [Hiring Manager Last Name],

I am writing to express my interest in the [Job Title] position at [Magazine Name], as advertised on [Source]. As a long-time reader of [Magazine Name], I have always admired your publication's commitment to [specific column, tone, or niche area], and I am eager to contribute my editorial expertise to your creative team.

With [Number] years of experience in editorial content creation, I specialize in crafting [mention specific types of content, e.g., long-form features, digital trend pieces, or celebrity profiles]. In my previous role at [Previous Publication], I successfully [mention a key achievement, e.g., increased digital engagement by X% or spearheaded a themed issue]. My ability to blend rigorous research with a distinct narrative voice ensures that every piece resonates with a diverse and discerning audience.

I am particularly drawn to [Magazine Name] because of its recent coverage on [specific topic/article]. My background in [specific beat or industry knowledge] aligns perfectly with your upcoming editorial calendar. I am adept at managing the full content lifecycle, from initial pitch and interviewing subjects to meticulous self-editing and SEO optimization for digital platforms.

I have enclosed my portfolio and resume for your review. I look forward to the possibility of discussing how my storytelling style and editorial vision can support the continued growth of [Magazine Name].

Sincerely,

[Your Name]