

[Your Full Name]

[Your Phone Number]

[Your Email Address]

[Your Portfolio URL / LinkedIn]

[Your Location]

[Date]

[Hiring Manager Name]

[Company Name]

[Company Address]

Dear [Hiring Manager Name or "Editorial Team"],

I am writing to express my enthusiastic interest in the [Job Title] position at [Company Name]. As a creative writer with [Number] years of experience in [Niche/Industry], I have followed [Company Name]'s editorial output and admire your commitment to [specific brand value or content style].

In my previous role at [Previous Company], I was responsible for producing [types of content, e.g., long-form features, social copy, scripts]. I successfully increased [Metric, e.g., reader engagement/traffic] by [Percentage] through a strategic approach to storytelling and meticulous editing. I am adept at pivoting voice and tone to suit diverse audiences while maintaining strict adherence to brand guidelines and SEO best practices.

What excites me most about joining your editorial team is the opportunity to [mention a specific project or goal the company has]. My background in [specific skill, e.g., narrative development or multi-media integration] aligns perfectly with your current trajectory, and I am confident I can contribute to the high standard of excellence for which your publication is known.

Thank you for your time and for considering my application. I have attached my resume and portfolio for your review. I look forward to the possibility of discussing how my creative vision can benefit [Company Name].

Sincerely,

[Your Signature]

[Your Printed Name]