

[Your Full Name]  
[Phone Number]  
[Email Address]  
[LinkedIn Profile / Portfolio Link]  
[City, State, Zip Code]

[Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Hiring Manager Name],

I am writing to express my enthusiastic interest in the **Entry Level Supply Chain Data Analyst** position at [Company Name], as advertised on [Platform where you found the job]. With a solid foundation in [Degree Name, e.g., Supply Chain Management, Statistics, or Business Analytics] and a passion for optimizing logistics through data-driven insights, I am eager to contribute to your team's operational efficiency.

During my academic career at [University Name], I developed technical proficiency in [**Tool 1, e.g., Excel/SQL**] and [**Tool 2, e.g., Tableau/Python**]. My coursework and projects focused on [mention a specific area, e.g., inventory forecasting, vendor performance analysis, or transportation modeling]. Notably, for my capstone project, I analyzed [briefly describe a data set] to identify [result, e.g., a 10% potential reduction in lead time], demonstrating my ability to translate complex data into actionable supply chain strategies.

I am particularly drawn to [Company Name] because of your recent initiatives in [mention a company-specific goal, e.g., sustainable sourcing or last-mile delivery optimization]. I am a detail-oriented problem solver who thrives in fast-paced environments, and I am confident that my analytical mindset and understanding of global logistics will allow me to provide immediate value to your supply chain department.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my skills in data visualization and process improvement can support [Company Name]'s continued success.

Sincerely,

[Your Signature]  
[Your Printed Name]