

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[Portfolio/GitHub URL]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address/Remote Operations Office]

Dear [Hiring Manager Name or "Data Science Recruitment Team"],

I am writing to express my enthusiastic interest in the **[Job Title]** position at **[Company Name]**, as advertised on **[Platform/Job Board]**. As a detail-oriented professional with a foundation in **[mention degree or certification, e.g., Statistics/Data Analytics]**, I am eager to apply my technical skills to support your data-driven initiatives in a remote capacity.

During my academic/project work, I have developed proficiency in **[List Core Skills, e.g., Python, SQL, Tableau, and Excel]**. One of my key accomplishments includes **[Briefly describe a specific project or achievement]**, where I utilized **[Tool/Methodology]** to **[Action taken]** resulting in **[Quantifiable outcome or insight]**.

I am particularly drawn to **[Company Name]** because of **[specific reason related to company values, industry, or a recent project they completed]**. Having experience working in digital environments, I am highly disciplined and adept at using collaboration tools like **[e.g., Slack, Jira, Zoom]** to remain productive and communicative in a remote team setting.

I have attached my resume and portfolio for your review. I look forward to the possibility of discussing how my analytical mindset and technical background can contribute to the continued success of **[Company Name]**.

Sincerely,

[Your Name]