

[Your Full Name]
[Your Phone Number]
[Your Email Address]
[LinkedIn Profile / Portfolio Link]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

Dear [Hiring Manager Name/Team],

I am writing to express my enthusiastic interest in the [Job Title] position at [Company Name]. As an aspiring Data Analyst with a strong technical foundation in Python and a passion for [Specific Industry/Niche], I am eager to apply my analytical skills to help [Company Name] drive data-informed decisions.

During my recent [Degree/Certification/Bootcamp] at [Institution], I developed a robust proficiency in the Python data stack. I have extensive experience utilizing **Pandas** and **NumPy** for data cleaning and manipulation, as well as **Matplotlib** and **Seaborn** for creating insightful visualizations. In my [Project Name] project, I successfully processed [Type of Dataset] to identify [Key Insight], resulting in [Quantifiable Outcome or Learning].

Beyond Python, I am proficient in SQL for database querying and have experience with [Mention PowerBI, Tableau, or Excel]. I am particularly drawn to [Company Name] because of your recent [Mention a company news, value, or specific project]. I am confident that my ability to automate workflows and translate complex datasets into actionable narratives will make me a valuable asset to your analytics team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my technical skills and analytical mindset can contribute to the continued success of [Company Name].

Sincerely,

[Your Name]