

[Your Full Name]
[Your Address]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Current Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

RE: APPLICATION FOR HEAD OF CORPORATE RISK MANAGEMENT

Dear [Hiring Manager Name],

[Introduction: State your intent to apply and summarize your total years of experience in enterprise risk management (ERM) and executive leadership.]

[Body Paragraph 1: Detail your experience in developing and implementing global risk frameworks. Mention specific methodologies like ISO 31000 or COSO. Highlight your ability to align risk appetite with corporate strategic objectives.]

[Body Paragraph 2: Quantify your achievements. Mention successful mitigation of operational, financial, or reputational risks. Discuss your experience with board-level reporting, regulatory compliance, and leading cross-functional teams.]

[Body Paragraph 3: Explain why you are interested in this specific organization. Demonstrate knowledge of their current market position and how your expertise can protect their assets and drive sustainable growth.]

[Closing: Reiterate your enthusiasm for the role and request an interview to discuss how your leadership can benefit the firm's risk culture.]

Sincerely,

[Your Signature (if sending by mail)]
[Your Printed Name]