

**[Your Full Name]**

[Current Internal Title] | [Current Department/Office]

[Employee ID] | [Email Address]

[Date]

**To: [Hiring Manager Name]**

[Title of Hiring Manager]

[Target Department/Practice Area]

**RE: Application for Principal Strategy Consultant - [Internal Job Requisition Number]**

Dear [Hiring Manager Name],

I am writing to formally express my interest in the Principal Strategy Consultant position within the [Target Department] team. Having spent [Number] years at [Company Name] within the [Current Department], I have developed a deep understanding of our corporate culture, operational frameworks, and long-term strategic objectives. I am eager to leverage my internal experience to drive high-level impact and delivery excellence for [Target Department's specific focus].

Throughout my tenure in [Current Department], I have consistently delivered measurable results, including:

- [Key Achievement 1: Mention a major project, revenue growth, or efficiency gain]
- [Key Achievement 2: Mention leadership of a cross-functional team or complex stakeholder management]
- [Key Achievement 3: Mention a specific instance of strategic problem solving or methodology development]

My transition to this role would offer the team a consultant who is already integrated into the company's ecosystem, requiring minimal onboarding while providing immediate value. I am particularly drawn to this opportunity because [Specific reason why you want to move to this practice area/team]. I am confident that my institutional knowledge, combined with my background in [Specific Skillset, e.g., M&A, Digital Transformation, or Market Entry], makes me an ideal fit for this leadership position.

I look forward to discussing how my background and internal network can contribute to the continued success of the [Target Department] team. I am available at your convenience for a formal interview.

Best regards,

[Your Signature]

[Your Printed Name]