

[Your Full Name]

Current Role: [Current Job Title]

Current Department: [Current Department/Region]

[Employee ID Number]

[Date]

[Hiring Manager Name]

[Title, e.g., VP of Global Sales]

[Department/Region]

RE: Internal Application for Global Account Executive - [Specific Region/Territory]

Dear [Manager Last Name],

Please accept this letter as a formal expression of my interest in the Global Account Executive position within the [Target Department] team. Having spent the last [Number] years as a [Current Role] within [Current Department], I have developed a deep understanding of our product ecosystem and a proven track record of [Key Achievement, e.g., exceeding quotas/driving renewals]. I am now eager to apply my institutional knowledge and sales expertise to our global accounts.

In my current role, I have successfully managed [Specific Project or Portfolio Type], resulting in [Quantifiable Result, e.g., 20% growth]. My familiarity with [Company Name]'s internal processes, cross-functional teams, and long-term strategic goals allows me to transition seamlessly into this global mandate. Specifically, I believe my experience in [Skill 1, e.g., complex contract negotiation] and [Skill 2, e.g., multi-stakeholder management] aligns directly with the requirements of managing our high-value international clients.

I am particularly drawn to this role because of [Reason for Interest, e.g., the expansion into the EMEA market]. I am confident that my existing relationships with the [Internal Team Name] and [Internal Team Name] teams will enable me to hit the ground running and contribute immediately to the global sales targets.

Thank you for your time and for considering my internal application. I look forward to the possibility of discussing how my background within [Company Name] can help drive success for our global account strategy.

Sincerely,

[Your Signature]

[Your Printed Name]