

[Your Full Name]
[Address/City/State]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Department Name]
[Company Name]
[Company Address]

Dear [Hiring Manager Name/Hiring Committee],

I am writing to express my interest in the **[Job Title]** position within the Internal Risk Management department at **[Company Name]**. With a background in [IT Audit/Cybersecurity/Governance] and a focus on mitigating technical vulnerabilities, I am eager to contribute to your organization's operational resilience.

In my previous role at [Previous Company], I was responsible for [Specific Duty, e.g., developing risk assessment frameworks or managing RCSA processes]. I successfully [Mention a quantifiable achievement, e.g., reduced audit findings by 30% or streamlined compliance reporting for ISO 27001/SOC2]. My technical expertise includes [List specific tools/software, e.g., GRC platforms, SIEM, or cloud security tools], which allows me to effectively bridge the gap between complex technical infrastructure and executive risk reporting.

I am particularly drawn to **[Company Name]** because of [Specific reason, e.g., your recent expansion into cloud services or your reputation for data integrity]. I am confident that my ability to identify emerging threats and implement proactive internal controls will support your team in maintaining a robust security posture.

Thank you for your time and consideration. I look forward to the possibility of discussing how my technical risk management skills can benefit **[Company Name]**.

Sincerely,

[Your Signature]
[Your Printed Name]