

[Your Full Name]
[Your Address]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

RE: SENIOR INTERNAL RISK MANAGER APPLICATION - [JOB REFERENCE ID]

Dear [Hiring Manager Name],

I am writing to formally express my interest in the Senior Internal Risk Manager position at [Company Name]. With over [Number] years of experience in enterprise risk management, internal controls, and regulatory compliance within the [Industry] sector, I have developed a comprehensive approach to mitigating organizational threats while supporting strategic business objectives.

In my current role at [Current/Previous Company], I led the development of a centralized risk framework that improved audit efficiency by [Percentage]% and successfully identified critical vulnerabilities in [Specific Area]. My expertise lies in designing robust internal control systems (ICFR), conducting complex gap analyses, and fostering a culture of risk awareness across cross-functional departments. I am adept at translating technical risk data into actionable insights for executive leadership and board-level reporting.

I am particularly drawn to [Company Name] because of your reputation for [mention a specific company achievement or value]. I am confident that my background in [specific skill like Basel III, SOX, or COSO framework] and my proven track record of managing high-stakes mitigation projects will allow me to enhance your current risk posture and ensure long-term operational resilience.

I look forward to the opportunity to discuss how my technical proficiency and leadership experience can contribute to the continued success of [Company Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]