

[Your Full Name]
[Your Phone Number] | [Your Email Address]
[Your LinkedIn Profile URL]
[Your City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title of Hiring Manager]
[Organization Name]
[Organization Address]

RE: DIRECTOR OF INTERNAL RISK MANAGEMENT APPLICATION

Dear [Mr./Ms./Mx. Last Name],

I am writing to formally express my interest in the Director of Internal Risk Management position at [Company Name]. With over [Number] years of experience in enterprise risk management, internal controls, and corporate governance, I have developed a robust track record of safeguarding organizational assets and optimizing operational resilience.

In my most recent role as [Current/Previous Job Title] at [Previous Company], I led the design and implementation of a comprehensive risk framework that reduced [specific metric, e.g., operational losses] by [percentage]%. My expertise lies in identifying emerging systemic threats and translating complex regulatory requirements into actionable internal policies. I am particularly drawn to [Company Name] because of your commitment to [mention a company value or recent news].

My core competencies include:

- Strategic planning and ERM framework development.
- Regulatory compliance (SOX, ISO 31000, COSO) and internal auditing.
- Leading cross-functional teams to foster a culture of risk awareness.
- Crisis management and business continuity planning.

I am confident that my analytical approach and leadership experience will allow me to strengthen [Company Name]'s internal defense mechanisms while supporting your long-term strategic objectives. I look forward to the opportunity to discuss how my background aligns with the needs of your executive team.

Sincerely,

[Your Signature (if sending by mail)]
[Your Typed Name]