

**[Your Full Name]**  
[Street Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]  
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Street Address]  
[City, State, Zip Code]

Dear [Hiring Manager Name], Regarding the **Warehouse Operations Manager** position at [Company Name], I am submitting my application to demonstrate how my [Number] years of experience in supply chain logistics and facility management align with your current operational goals. In my previous role at [Previous Company], I oversaw a facility of [Square Footage] and managed a team of [Number] staff members. My primary focus was optimizing workflow efficiency and maintaining rigorous safety standards. Key achievements include:

- [Key Achievement 1: e.g., Reducing shipping errors by X% through implementation of new WMS software].
- [Key Achievement 2: e.g., Decreasing overhead costs by X% via labor optimization and inventory control].
- [Key Achievement 3: e.g., Maintaining a 100% OSHA compliance record over a 3-year period].

My expertise encompasses inventory management, fleet coordination, and Lean Six Sigma methodologies. I am adept at balancing high-volume throughput requirements with the need for meticulous accuracy and employee safety. I am confident that my background in streamlining distribution channels will contribute significantly to the continued success of [Company Name]. I look forward to the possibility of discussing how my operational strategies can support your warehouse objectives. Thank you for your time and consideration. Sincerely,

[Your Signature (if sending by mail)]  
[Your Typed Name]