

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager Name],

I am writing to express my interest in the **Internal Logistics Manager** position at [Company Name]. With a proven track record in optimizing supply chain workflows and managing complex warehouse operations, I am confident in my ability to streamline your internal distribution processes and improve overall operational efficiency.

In my previous role as [Current/Previous Job Title], I successfully managed [Size of Team or Facility] and implemented strategies that resulted in a [Percentage]% increase in inventory accuracy and a [Percentage]% reduction in internal lead times. My expertise lies in [Specific Skill, e.g., Lean Six Sigma, ERP implementation, or Fleet Management], which allows me to identify bottlenecks and execute data-driven solutions within the internal value chain.

At [Company Name], I am eager to apply my experience in [Mention a specific logistics area, e.g., Automated Storage and Retrieval Systems or Cross-departmental Coordination] to help your team achieve its goals of [Mention a company goal found in the job description]. I am particularly impressed by your company's commitment to [Company Value or Recent Achievement].

I have attached my resume for your review and welcome the opportunity to discuss how my background in internal logistics can contribute to the continued success of [Company Name]. Thank you for your time and consideration.

Sincerely,

[Your Signature]
[Your Printed Name]