

**To:** [Hiring Manager Name/Department Head]

**From:** [Your Full Name]

**Current Role:** [Your Current Job Title]

**Date:** [Date]

**RE:** Application for Software Quality Assurance Manager Position

Dear [Hiring Manager Name],

I am writing to formally express my interest in the **Software Quality Assurance (SQA) Manager** position within the [Department Name] team. Having been a part of [Company Name] for [Number] years as a [Current Title], I have developed a deep understanding of our product lifecycle, technical infrastructure, and our commitment to delivering high-quality user experiences.

During my tenure in my current role, I have successfully [mention a specific QA-related achievement, e.g., automated 40% of regression testing or reduced post-release bugs by 15%]. My intimate knowledge of our existing QA protocols and cross-departmental workflows positions me to transition seamlessly into this leadership role. I am particularly excited about the opportunity to lead the team in [mention a specific company goal, e.g., adopting CI/CD integration or enhancing performance testing].

My vision for the SQA Manager role involves [list 1-2 strategic goals, e.g., mentoring junior testers and refining the defect management process]. I am eager to apply my internal insights to further elevate our quality standards and ensure that our software releases consistently exceed stakeholder expectations.

I have attached my updated resume for your review and would appreciate the opportunity to discuss how my internal experience and leadership skills can benefit the QA department in this new capacity.

Thank you for your time and consideration.

Best regards,

[Your Name]

[Employee ID/Internal Extension]

[Work Email Address]