

To: [Hiring Manager Name / Head of Quality]

From: [Your Name]

Current Role: [Your Current Job Title]

Date: [Date]

Subject: Internal Application for Senior QA Engineer - [Team/Project Name]

Dear [Hiring Manager Name],

Please accept this formal expression of my interest in the Senior QA Engineer position within the [Department Name]. Having been a member of the [Current Team Name] for [Number] years, I have developed a deep understanding of our product architecture and a commitment to maintaining the high quality standards of [Company Name].

During my tenure as a [Current Role], I have successfully delivered several key initiatives, including:

- [Major Project or Automation Milestone]
- [Specific improvement to testing efficiency or bug detection]
- [Mentorship or leadership example within the team]

I am eager to transition into a Senior role to take on greater responsibility for our quality strategy, specifically in [mention a specific area like CI/CD integration, Performance Testing, or Process Optimization]. My intimate knowledge of our existing codebase and cross-departmental workflows will allow me to contribute at a senior level immediately without the need for an onboarding period.

I am proud of the progress we have made as a team, and I am ready to help lead our next phase of technical growth and excellence. Thank you for considering my internal application. I look forward to discussing how I can further support [Company Name]'s goals in this new capacity.

Best regards,

[Your Full Name]

[Your Employee ID / Contact Information]