

[Your Full Name]  
[Current Job Title]  
[Employee ID / Contact Number]  
[Date]

[Hiring Manager Name]  
[Warehouse Operations / Department Name]

**RE: Application for Warehouse Team Leader Position**

Dear [Manager Name],

Please accept this letter as a formal expression of my interest in the Warehouse Team Leader position. Having served as a [Current Position] within the [Specific Department] for [Number] years, I have developed a deep understanding of our operational workflows and safety standards.

During my tenure at [Company Name], I have consistently demonstrated my commitment to efficiency and accuracy. My key contributions include:

- [Achievement 1: e.g., Improving picking accuracy or reducing waste]
- [Achievement 2: e.g., Mentoring new hires or leading safety drills]
- [Achievement 3: e.g., Expertise in specific WMS or equipment]

I am eager to transition into a leadership role where I can utilize my problem-solving skills to optimize team productivity and ensure our shift meets all daily KPIs. I am confident that my knowledge of our facility's internal processes makes me a strong candidate to lead our crew and maintain a high standard of workplace safety.

Thank you for your time and for considering my application for this internal promotion. I look forward to discussing how I can further contribute to the success of the warehouse in this new capacity.

Sincerely,

[Signature]  
[Printed Name]