

[Your Full Name]
[Current Job Title / Department]
[Phone Number]
[Employee ID]
[Date]

[Hiring Manager Name]
[Job Title]
[Company Name]

RE: Application for Logistics Warehouse Supervisor Position

Dear [Hiring Manager Name],

Please accept this letter as a formal expression of my interest in the Warehouse Supervisor position recently posted on the internal careers portal. Having served as a [Current Role] within the [Department Name] team for the past [Number] years, I am eager to apply my deep understanding of our facility's workflows and safety protocols to a leadership capacity.

During my tenure at [Company Name], I have consistently demonstrated a commitment to operational efficiency. Some of my key contributions include:

- [Key Achievement 1: e.g., Improving picking accuracy by X%]
- [Key Achievement 2: e.g., Reducing loading times or managing inventory audits]
- [Key Achievement 3: e.g., Mentoring new hires or leading safety committees]

I am intimately familiar with our Warehouse Management System (WMS) and have built strong professional relationships with the current floor staff. I am confident that my transition into a supervisory role would be seamless, allowing me to immediately focus on optimizing throughput and maintaining our high standards for OSHA compliance and labor productivity.

I am grateful for the opportunities I have had at [Company Name] thus far and look forward to the possibility of contributing to the team's success in this new capacity. Thank you for your time and for considering my internal application.

Sincerely,

[Your Signature]

[Your Printed Name]