

*[Your Full Name]*  
*[Current Job Title]*  
*[Current Department]*  
*[Date]*

*[Hiring Manager Name]*  
*[Title, e.g., Chief Financial Officer]*  
*[Organization Name]*

## **RE: Application for Financial Controller Position**

Dear *[Mr./Ms./Mx. Last Name]*,

Please accept this formal expression of interest in the Financial Controller position at *[Organization Name]*. Having served as *[Current Title]* for the past *[Number]* years, I am eager to apply my deep understanding of our facility's fiscal operations and clinical workflows to this leadership role.

During my tenure within the finance department, I have consistently demonstrated a commitment to fiscal integrity and operational efficiency. My key contributions include:

- Streamlining *[Specific Financial Process, e.g., Revenue Cycle Management]*, resulting in a *[Percentage]* reduction in days in accounts receivable.
- Managing departmental budgets exceeding *[\$ Amount]* while ensuring full compliance with *[Specific Regulations, e.g., HIPAA/CMS guidelines]*.
- Collaborating with clinical leadership to analyze cost-per-patient metrics and optimize resource allocation.

As a current employee, I possess a unique advantage in understanding our organization's specific challenges, including *[Mention a current internal challenge, e.g., transitioning to a new EHR system or managing payer mix shifts]*. I am prepared to step into this role with a minimal learning curve, providing the steady financial oversight necessary to support our mission of high-quality patient care.

I look forward to discussing how my institutional knowledge and financial expertise can contribute to the continued stability and growth of *[Organization Name]*. Thank you for your time and for considering my internal application.

Sincerely,

*[Your Signature]*

*[Your Printed Name]*