

[Your Full Name]
[Current Job Title]
[Current Department/Region]
[Email Address]
[Phone Number]

[Date]

To: [Hiring Manager Name]
[Title of Hiring Manager]
[Department]

RE: Internal Application for Global Financial Controller

Dear [Hiring Manager Name],

Please accept this letter as a formal expression of my interest in the Global Financial Controller position within [Company Name]. Having served as [Current Title] for the past [Number] years, I have developed a deep understanding of our organization's financial ecosystem and am eager to apply my expertise to oversee our global financial operations and reporting standards.

During my tenure in [Current Department], I have successfully led [Key Achievement 1, e.g., Regional Audit Compliance] and implemented [Key Achievement 2, e.g., New ERP Module/Cost-Saving Initiative]. These experiences have equipped me with the strategic oversight and technical rigor necessary to manage multi-currency consolidations, international tax compliance, and cross-border financial strategy across our diverse entities.

My intimate knowledge of [Company Name]'s internal policies and culture will allow me to transition seamlessly into this global leadership role. I am particularly motivated by the opportunity to [Specific Goal, e.g., Standardize global reporting cycles or strengthen internal controls] to support the company's long-term growth objectives.

I look forward to discussing how my historical performance and vision for the finance function align with the requirements of this role. Thank you for your time and for considering my internal application.

Sincerely,

[Your Signature]
[Your Printed Name]