

**[Your Full Name]**  
[Phone Number] | [Email Address]  
[LinkedIn Profile URL]  
[City, State]

[Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the **Career Coach** position at [Company Name]. With [Number] years of experience as a Recruitment Consultant at [Current/Previous Agency], I have developed a deep understanding of the job market, hiring trends, and candidate psychology. I am now eager to pivot my focus from meeting corporate hiring quotas to providing dedicated, personalized guidance to individuals navigating their professional journeys.

During my tenure in recruitment, I have screened over [Number] resumes and interviewed hundreds of professionals across various sectors. This "behind-the-scenes" perspective allows me to offer unique insights into what makes a candidate stand out. My core competencies include:

- **Strategic Resume & Profile Optimization:** Translating complex work histories into compelling narratives that bypass ATS filters and catch recruiter attention.
- **Interview Coaching:** Utilizing behavioral psychology techniques to help candidates overcome anxiety and articulate their value proposition effectively.
- **Market Intelligence:** Providing data-driven advice on salary negotiations, industry shifts, and skill-gap identification.

In my previous role, I frequently found that my most rewarding moments were not the placements themselves, but the hours spent mentoring candidates on their long-term career paths and personal branding. At [Company Name], I am excited to apply this passion full-time to help your clients achieve their vocational goals.

I am confident that my transition from the "hiring" side to the "coaching" side will provide your team with a competitive advantage. Thank you for your time and consideration. I look forward to discussing how my background in talent acquisition can benefit your coaching programs.

Sincerely,

[Your  
[Your Printed Name]

Signature]