

[Your Full Name]

[Your Phone Number]

[Your Email Address]

[Your LinkedIn Profile]

[Date]

[Hiring Manager Name]

[Company Name]

[Company Address]

Re: Application for [Permanent Project Manager Position Title]

Dear [Hiring Manager Name],

Having spent the last [Number] years operating as a freelance Project Manager for diverse clients, I am now seeking to transition into a permanent role where I can dedicate my expertise and long-term focus to a single organization. I am highly interested in the [Job Title] position at [Company Name] because of your reputation for [specific company trait or project].

My tenure as a freelancer has equipped me with a unique "consultative" mindset and the ability to adapt rapidly to new environments. I have successfully delivered [Type of Projects] for clients such as [Previous Client Names]. This experience has honed my skills in [Skill 1], [Skill 2], and [Skill 3], all while managing strict budgets and tight deadlines across multiple stakeholders.

While I have enjoyed the variety of contract work, I am eager to move away from the "project-to-project" lifecycle to build deep institutional knowledge. I am looking for the opportunity to see projects through their entire evolution, contribute to the continuous improvement of internal processes, and foster long-term professional relationships within a dedicated team like yours.

I am confident that my background in [Specific Industry/Methodology] and my ability to hit the ground running will make me an immediate asset to [Company Name]. I look forward to discussing how my project management background can support your long-term objectives.

Thank you for your time and consideration.

Sincerely,

[Your Name]