

[Your Name]  
[Your Portfolio URL / LinkedIn]  
[Your Email]  
[Your Phone Number]

[Date]

[Hiring Manager Name]  
[Agency Name]  
[Agency Address]

Dear [Hiring Manager Name],

As a creative professional who has spent the last [Number] years navigating the fast-paced world of independent freelancing, I have developed a versatile skill set across [Skill 1], [Skill 2], and [Skill 3]. While I take pride in the business I have built, I am now seeking to transition my expertise into a full-time role at [Agency Name] to contribute to larger-scale collaborative projects and long-term brand strategies.

Throughout my freelance career, I functioned as my own project manager, creative director, and account executive. This "one-person agency" experience taught me how to balance high-level creative vision with the technical constraints of budgets and deadlines. I have successfully delivered results for clients ranging from [Type of Client] to [Type of Client], including [Key Achievement or Notable Project]. This background has prepared me to hit the ground running within your creative team, offering both the discipline of a self-starter and the adaptability required in an agency environment.

I am particularly drawn to [Agency Name] because of your work on [Specific Campaign or Client]. My experience in [Specific Industry/Niche] aligns perfectly with your current trajectory, and I am eager to apply my ability to [Specific Creative Problem You Solve] to help your clients reach their objectives.

I welcome the opportunity to discuss how my freelance background and creative perspective can add value to your team. Thank you for your time and consideration.

Sincerely,

[Your Name]